

**BOARD OF SELECTMEN
MEETING MINUTES – September 11, 2017**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jason Perreault, Chairman
Jeff Amberson, Vice Chairman
Leslie Rutan, Clerk
Dawn Rand
William Pantazis

*Moment of Silence in memory of the events of 9/11

*Pledge of Allegiance

APPROVAL OF MINUTES – AUGUST 14, 2017 REGULAR MEETING

Selectman Amberson moved the Board vote to approve the meeting minutes of the August 14, 2017 regular meeting as submitted; Selectman Pantazis seconded the motion. Vote 4-0-1 (Selectman Rutan abstained as she was not present at the meeting).

7:00 p.m. HEARING

To consider an application from Apple New England, LLC to change the manager of their All Alcoholic Beverages Restaurant License for premises located at 10004 Shops Way.

Derek Butler introduced himself as the new manager of Applebee's. He has been employed with Applebee's since March 2017 and has extensive experience in the restaurant industry. He is TIPS certified.

Sergeant Detective Brian Griffin indicated that he conducted a background check on Mr. Butler and has no concerns to report.

Selectman Amberson moved the Board vote to approve the application as submitted by Apple New England, LLC d/b/a Applebee's Neighborhood Grill and Bar to change the manager of their All Alcoholic Beverages Restaurant License at 10004 Shops Way to Derek Butler; Selectman Rand seconded the motion; all members voted in favor.

7:05 p.m. - HEARING

To consider an application for a Special One-Day License as submitted by Melissa Kane on behalf of St. Bernadette School for premises located at 266 Main Street.

Melissa Kane of St. Bernadette's School was present to request a Special One-Day License for a fundraising family event for the School on Sunday, October 15th between the hours of 1pm to 4pm.

The event will take place in the School's parking lot at 266 Main Street. The designated event area of the parking lot will be fully enclosed on all sides with temporary fencing

HEARING CONT. . .

where natural borders are not present. A person will be stationed at the entrance at which guests will check in at a table. Bracelets will be provided for those 21 and over. Ms. Kane understands that guests consuming alcohol must be contained within the designated area and signs will be present to ensure compliance. Approximately 450 guests are expected to attend. There is adequate parking.

The application has been reviewed by the Police, Fire, Building and Health Departments, and there are no concerns to report.

Selectman Pantazis moved the Board vote to approve the application for a Special One-Day License as submitted by Melissa Kane on behalf of Saint Bernadette School for an event to be held in the parking lot at 266 Main Street on Sunday, October 15, 2017 between 1pm – 4pm. Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event, and to further waive the license fee. The following conditions shall apply:

1. One member of the staff who will be present at the event must be certified as a Crowd Control Manager.
2. The parking lot area for the sale and consumption of alcoholic beverages shall be clearly marked.
3. Proper signage notifying guests that alcohol must be consumed within the marked areas of the parking lot.
4. A permit from the Building Department is required in the event that a tent larger than a standard easy up will be used.

Selectman Rutan seconded the motion; all members voted in favor.

7:10 p.m. - HEARING

To consider an application for a Special One-Day License as submitted by Richard Romaine for premises located at 299 West Main Street.

Richard Romaine was present to request a Special One-Day License for the purpose of holding an Octoberfest/Pig Roast on Sunday, October 15th between the hours of 1pm to 5pm.

The event will take place in the parking lot at 299 West Main Street. The designated event area of the parking lot will be fully enclosed on all sides with temporary roping. A person will be stationed at the entrance and bracelets will be provided for those 21 and over. Mr. Romaine understands that guests consuming alcohol must be contained within the designated area and signs will be present and to ensure compliance. Entertainment will be provided by a live band. Approximately 200 guests are expected to attend. The restaurant will be closed during the event and there is adequate parking.

HEARING CONT. . .

The application has been reviewed by the Police, Fire, Building and Health Departments, and there are no concerns to report.

Selectman Rutan moved the Board vote to approve the application for a Special One-Day License as submitted by Richard Romaine for an event to be held in the parking lot at 299 West Main Street on Sunday, October 15, 2017 between 1pm – 5pm. Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event. The following conditions shall apply:

1. One member of the staff who will be present at the event must be certified as a Crowd Control Manager.
2. The parking lot area for the sale and consumption of alcoholic beverages shall be clearly marked.
3. Proper signage notifying guests that alcohol must be consumed within the marked areas of the parking lot.
4. A permit from the Building Department is required in the event that a tent larger than a standard easy up will be used.

Selectman Amberson seconded the motion; all members voted in favor.

7:15 p.m. PROCLAMATION – 145th HOMECOMING DAY
NORTHBOROUGH HIGH SCHOOL ALUMNI ASSOCIATION
Presentation by Richard Sargent.

Richard Sargent was present to inform the Board that the 145th Annual Homecoming Day for the Northborough High School Alumni Association will be held on Saturday, October 7, 2017. Members of the Board were invited to attend the homecoming celebration at the Juniper Hill Golf Course at the pavilion beginning at 12Noon. Mr. Sargent added that the Association awarded two high school scholarships of \$1,000 each.

Selectman Rand moved the Board vote to proclaim October 7, 2017 as Homecoming Day for the Northborough High School Alumni Association in recognition of its 145th Reunion Homecoming; Selectman Amberson seconded the motion; all members voted in favor.

7:20 p.m. - SKIP DOYLE - ROTARY CLUB
Update on Applefest Street Fair and request to close Blake Street on September 17, 2017 from 7 a.m. to 5 p.m.

Rotary Club members Skip and Pat Doyle were present to provide an update on the Rotary Club's street fair. The street fair will take place on Blake Street on Sunday, September 17th from 10am – 4pm. This year's street fair will include about 70 vendors and well over 100 booths.

ROTARY CLUB CONT. . .

Selectman Rutan moved the Board vote to close Blake Street on September 17, 2017 between the hours of 7am to 5pm. for the annual Applefest Street Fair; Selectman Pantazis seconded the motion; all members voted in favor.

REPORTSWilliam Pantazis

- Attended the recent ribbon cutting ceremony at the new Hanto Restaurant at 10010Q Shops Way.

Dawn Rand

- Attended the 7th annual Make Your Mark Softball Tournament benefiting the Mark Fidrych Foundation where the historic marker was dedicated to the memory of the late Mark Fidrych. Praised Chairman Perreault for his thoughtful speech.

Leslie Rutan, Clerk

- Inquired again about the status of the old Pierce Gas Station in terms of some much needed clean up at the site. Town Planner Kathy Joubert responded that she has made several attempts to contact the two owners by both mail and phone calls. She will attempt to follow up again.
- Encouraged residents to subscribe to Town News, Code Red and to receive agenda notices through the Town Website.
- Announced that the School District newsletter is on-line this year versus being mailed directly to residents.
- Thanked the Police Chief and Fire Chief for their monthly reports.

Jeff Amberson, Vice Chairman

- Remembered the events of 9/11 and acknowledged the devastation caused by Hurricanes Harvey and Irma.

Jason Perreault, Chairman

- Attended the recent Swearing-In Ceremony for newly hired Firefighter/Paramedic Joel Rosenkrantz.
- Attended the 7th annual Make Your Mark Softball Tournament benefiting the Mark Fidrych Foundation where the historic marker was dedicated to the memory of the late Mark Fidrych. Thanked Ann Pantazis and her daughter Jessica, as well as all the other volunteers who make this annual event such a success. Also extended his appreciation to the Trimble Family who donated funds toward the marker and to Norm Corbin and the Historic District Commission who helped to make it all happen.

John Coderre

- No report.

7:25 p.m. - APPLEFEST COMMITTEE
Update on 2017 Applefest Events.

Applefest Committee Vice Chair Laura Ziton was present to provide an update on the events of the 27th Annual Applefest Weekend to be held September 14th – 17th. Ms. Ziton thanked the local businesses and Town Staff for their support of this community event.

Questions were heard from Selectmen Rand and Rutan about the fireworks and the parade. Selectman Rutan suggested that it would be helpful to have a meeting with all the stakeholders after this year's Applefest to take input and discuss future scheduling plans for the parade and street fair.

Chairman Perreault thanked Ms. Ziton and the rest of the Applefest Committee for their efforts in organizing this annual community event.

7:30 p.m. - PUBLIC HEARING
To consider Board testimony regarding Senate Bill 407, An Act Relative to Agricultural Composting Programs.

At the start of the meeting, Mr. Coderre announced that a sign-in sheet is available for any audience member who wishes to speak during tonight's public hearing.

Chairman Perreault provided a brief background leading up to tonight's public hearing to discuss the Board's potential testimony relative to Senate Bill 407, An Act Relative to Agricultural Composting Programs. Due to the lack of any action from the Department of Agricultural Resources, the Department of Environmental Protection and Secretary Beaton's Office, Senator Chandler sponsored this legislation in January 2017 to remove oversight responsibility for agricultural composting from DAR to DEP, with the goal of making the composting permits subject to local zoning and land use regulations, as well as DEP composting regulations.

Chairman Perreault announced that on September 18th at 11AM at the Division of Fisheries & Wildlife Headquarters, the Joint Committee on Environment, Natural Resources and Agriculture will hold a public hearing on Senate Bill 407. At Senator Chandler's request, the hearing is being held locally so that local officials and residents can more easily attend and provide testimony.

Mr. Coderre reviewed the ongoing situation regarding composting and the Town's actions to date. He then reviewed the main points in the Town's proposed written testimony in support of Senate Bill 407. Following his presentation, he encouraged residents to attend the public hearing on September 18th.

Chairman Perreault clarified that this is not against any particular site. Mr. Coderre agreed, stating that this is a policy issue at the State level that needs to be addressed.

Members of the Board expressed their own frustration with the lack of any resolution to this issue and spoke in support of Senate Bill 407. The Board also thanked Mr. Coderre for composing the written testimony presented this evening.

Chairman Perrault invited members of the audience to speak. The following audience members spoke in support of the Board's written testimony and thanked Mr. Coderre and members of the Board for their continued commitment to resolving this issue:

Nigel MacClancy – 277 Green Street
Jan Hudson – 488 Green Street
Sue Sartori – 465 Green Street

Mr. Coderre and members of the Board strongly urged all residents to attend the hearing on September 18th. For those that cannot attend, written testimony can be submitted directly to the Joint Committee on Environment, Natural Resources and Agriculture prior to the hearing date. Mr. Coderre also recommended that residents reach out to Senator James Eldridge and Representatives Harold Naughton and Danielle Gregoire.

Chairman Perreault thanked the audience for their patience and support.

Selectman Pantazis moved the Board vote to authorize the Chairman to make minor edits to the draft written testimony as presented this evening to the Joint Committee on Environment, Natural Resources and Agriculture in support of Senate Bill 407, An Act Relative to Agricultural Composting Programs, filed by Senator Chandler; Selectman Amberson seconded the motion; all members voted in favor.

7:35 p.m. - HEARING

To consider the revocation of the Class II License issued to Brevik Auto Sales, Inc. for premises located at 197 Main Street.

Mr. Coderre indicated that the hearing was scheduled due to the licensee not having the required Second Hand Motor Vehicle Dealer Bond. The licensee submitted the required bond on Friday so there is no longer a need to hold the hearing.

PUBLIC COMMENTS

None.

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Amberson moved the Board vote to adjourn; Selectman Pantazis seconded the motion; all members voted in favor.

Meeting adjourned at 8:25p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the

Board of Selectmen

Documents used during meeting:

1. September 11, 2017 Meeting Agenda.
2. August 14, 2017 Meeting Minutes.
3. Information Packet – Applebee’s Change of Manager.
4. Information Packet – Special One-Day License for St. Bernadette’s School.
5. Information Packet – Special One-Day License for Richard Romaine.
6. Proclamation – Northborough High School Alumni Association Homecoming Day.
7. Memorandum on Applefest and Street Fair Updates.
8. Information Packet – Senate Bill 407 Regarding Agricultural Composting Programs.
9. Information Packet – Class II Revocation Hearing.